

Kevin Reichart, Mayor Tammy Kelledes, Town Manager

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07/19/2022 Planning & Zoning Meeting Minutes

In attendance: Cheryl Jones, Bill Schaffner, Crystal Anders, Mike Baldwin, Mayor Kevin Reichart, Commissioner Bob Harrison, Planning & Zoning & Code Enforcement Clerk Jaime Fowler, and Town Manager Tammy Kelledes. Ms. Jones called the meeting to order at 7:02 P.M.

Approval of Meeting Minutes 06.21.2022

Mr. Schaffner made motion to approve the minutes, and Mrs. Anders second the minutes, they pass.

Kinnamon Meadows Update

Mr. Baldwin stated that they are looking to start with 54 lots. Discussed how the utilities are already in the ground. He is still planning for the rest of the community. Ms. Jones said the way the planning process works is they review it then it would go to the engineers to be reviewed. Commissioner Harrison asked when can it be approved to start? Mr. Baldwin said as soon as he can get these approved then he would sign a contract with ER Horton and begin. He also then discussed the prototypes for the mixed use/commercial buildings. Ms. Jones stated that this is his official submittal and it will now go to our engineers to be reviewed. Mrs. Kelledes stated that would be GMB and then Peter Johnson, Town Planner, should also review. Ms. Jones stated she would be the last one to sign off on the plans once approved by GMB and the health department. She said she does not see any problems but that we should wait to hear what the other parties involved in the reviewal process say. McCrone should handle the distribution of getting the documents to the correct parties for the reviewal and signatures for Mr. Baldwin.

Permit List

Ms. Jones reviewed the permit list and stated that there are no new homes added since the last time we discussed it.

Chair Comments

Ms. Jones asked Mrs. Kelledes and the two Council members if there was anything they wanted to add. Mrs. Kelledes stated that Sam is leaving the town position and her last day will be July 22nd. Mayor Reichart talked about the new trash company, Big Tyme Trash, and that the start

date will be August 17th which is a Tuesday. Ms. Jones then discussed the Maryland P & Z Meeting at the Denton Visitor Center for the Regional Workshop on July 14th. She said Peter talked at the workshop briefly about comprehensive plans. She said that he also sent her a plan of work for our comprehensive plan. Ms. Jones said that she has set a workshop meeting for us for October 4th at 6 P.M. with Peter to discuss our comprehensive plan and see how we want to proceed. It was also stated that Loge Knight completed his required Planning & Zoning training for the planning commission.

Adjournment

Mrs. Anders made motion to adjourn the meeting and Mr. Schaffner seconded it at 7:52 P.M. the meeting was adjourned.

Respectfully prepared by,

Jaime Fowler