

Town of Greensboro
Accepting applications for Police Officer - Certified/Lateral

The Town of Greensboro, Maryland, is accepting applications for certified/lateral Police Officer. Candidates must be Maryland Police Training Commission certified. This Candidate will work as a Municipal Police Officer with a full service, community-oriented police department.

The incumbent conducts law enforcement and peacekeeping activities, establishes strong involvement with community, shows fairness to all people and uses problem solving to address issues of concern. The person in this position is responsible for crime prevention and repression, traffic law enforcement, protective patrol services, arbitration in neighborhood and family disputes, apprehension and arrest (or citation or warning) of criminal law violators and recovery of stolen property. Employee BENEFITS paid by Town of Greensboro.

ESSENTIAL DUTIES AND RESPONSIBILITIES: The following duties are considered essential for this job classification.

- Enforce local, State and Federal laws
- Respond to calls related to the protection of life and property, traffic incidents, and other required emergencies
- Prepare reports of arrests made, activities performed, and unusual incidents observed
- Conduct both preliminary and follow-up investigations of disturbances, criminal incidents, hazardous incidents, vehicle accidents, and deaths
- Make arrests, interrogate suspects and interview victims, complainants and witnesses
- Coordinate and conduct detailed investigations of violent crimes, child abuse, property crimes, vice, gaming, and narcotics violations
- Testify and present evidence in court
- Collect, preserve, and maintain evidence, found property, and property for safekeeping

- Assist and advise motorists and enforce traffic safety laws by issuing citations and warnings
- Search, fingerprint, and transport prisoners
- Maintain contact with the public regarding potential law enforcement problems and preserve good relationships with the public
- Serve warrants and subpoenas
- Observe, monitor, direct, and control routine and unusual traffic conditions • Check buildings for physical security

Qualifications:

REQUIRED EDUCATION AND/OR EXPERIENCE:

- High School Diploma or GED
- Possess certification as a police officer from the Maryland Police Training Commission
- Possess physical ability to perform job duties.
- Possess physical and mental ability to meet medical, drug and psychological screening requirements
- Possess an excellent moral character and background that will withstand a comprehensive background investigation, and subsequent polygraph(s)
- Possess a valid Driver's License (at least equivalent to Maryland Class C)

OTHER REQUIREMENTS/SKILLS:

- Think and act quickly in emergencies, and judge situations and people accurately
- Maintain a professional demeanor during stressful situations
- Understand, and interpret laws, rules, regulations, and policies
- Ability to effectively communicate orally and in writing.

- Prepare accurate and grammatically correct written reports
- Demonstrate proficiency in the exercise of defensive tactics
- Establish and maintain cooperative working relationships with those contacted in the course of work
- Ability to follow verbal and written instructions
- Ability to speak effectively to individuals and groups
- Understand and carry out oral and written directions
- Uphold the Law Enforcement Code of Ethics at all times.

Any single position may not be assigned all duties listed below, nor do the examples cover all duties that may be assigned.

- Perform undercover and surveillance activities
- Develop and maintain good relationships with informants and contacts which may be helpful in criminal investigations
- Prepare search and arrest warrants
- Contact and cooperate with other law enforcement and non-law enforcement agencies in matters relating to the apprehension of offenders and the investigation of offenses
- Make presentations to citizens and groups
- Assist in the performance of special investigative and crime prevention duties
- Conduct specialized crime prevention programs.

OTHER DESIRABLES: • Bilingual • College Degree

Job Type: Full-time

Salary: Commensurate with education and experience

Benefits:

- Dental insurance
- Health insurance
- Health savings account
- Life insurance
- Paid time off
- Parental leave
- Retirement plan
- Vision insurance

Schedule:

- 10 hour shift
- 12 hour shift
- 8 hour shift
- Holidays
- Night shift
- Overtime
- Weekend availability

Work Location: One location