



David Spencer, Mayor
Tammy Kelledees, Town Manager/Clerk

P.O. Box 340
Greensboro, MD 21639
410-482-6222

Town Council Meeting
Town of Greensboro
12.07.23

In attendance: Mayor David Spencer, Commissioner Joe Noon, Commissioner Bob Harrison, Commissioner Pete Brelia, Commissioner Christina Robinson, Town Manager Tammy Kelledees, Chief Lenox Trams, Public Works Supervisor Brandon Cunningham, Main Street Coordinator Amanda Weaver, Town Attorney Lyndsey Ryan, Finance Clerk Dawn Parks and Pastor Bonnie Shively. Residents attending included Katie Beebe-Cunningham, Nick Thomas, Kenny Burk, James and Rebecca Mack, and Mark Jackson.

The meeting was called to order at 6 pm by Mayor David Spencer.

Pledge of Allegiance

Invocation by Pastor Bonnie Shively

Mayor asked for approval of 11/16/23 minutes.

Motion made by Commissioner Brelia to approve the minutes and seconded by Commissioner Harrison. All in favor.

Agenda Items

Girl Scout Troop 135

Representative, Chloe Oliver, asked for materials to make no-sew blankets for the Assisted Living in Denton. Mayor Spencer asked her to leave information. Mayor Spencer thanked Ms. Oliver for coming to the meeting.

Public Works – Quotes for portable generator and rebuild of old pump

Public Works Supervisor, Brandon Cunningham, presented information regarding a quote for the repair of the old pump. The cost is \$17,222.02 for Hills to repair the pump. A new pump would be \$32,004.

Mayor Spencer asked for a motion.

Motion made by Commissioner Brelia to approve the repairs on the pump. Motion seconded by Commissioner Harrison. All in favor.

Discussion on fixing or purchasing a new towable generator. Fidelity Power Systems will cost \$16,339.24 to rebuild the pump at the water tower. A new one would be between \$50K and \$65K to replace.

Mayor Spencer asks for a motion.

Commissioner Brelia makes a motion to approve the repairs to the towable generator by Fidelity Power Systems. Motion seconded by Commissioner Robinson. All in favor.

Committee and Department Reports

Town Manager Tammy Kelleles gave the following report:

- Kinnamon Meadows Update
 - Brandon getting meters
 - Town Hall is receiving a lot of phone calls inquiring about properties, addresses, etc.
- Request to cancel council meeting for December 21, 2023
- Financial issues with software
 - Working with outside accountant and had conversations with higher ups in the software company to get straight
 - Issues seem to be more on the meter company than the billing side
 - Once meters were paid in full, service tanked.
- Continuing to work on audit
- Payroll will be done in-house after the first of the year. We will no longer use PAYCOM.
- Interviews – Chief – wrapping up soon
- Grants
 - USDA for WWTP expansion
 - SAPP (State Aid for Police Protection) – for training and equipment
- Taking advantage of the front office currently being unoccupied to do some reorganizing
 - Mayor Spencer discussed the security of the lobby and the possible risk of free access to the facility. Discussion on other local towns having issues with people walking through. The mayor asked for Council to authorize meeting with contractors to restructure the lobby for up to \$5,000. Commissioner Noon asked that quotes be brought back to council for review.
- Some job duties have been restructured. Jaime Fowler is now Deputy Town Manager. Town Manager Kelleles said that Jaime is well deserving of the position and thanked Mayor Spencer for his blessing to promote her. Ms. Fowler will also be taking over the payroll.
- Licensing for cannabis; dispensaries, processors, and growers as well as zoning regulations need to be discussed. Attorney Ryan suggested we get this on the agenda soon. It will be scheduled for January 2024.
 - Discussion with Commissioner Noon in reference to a business being interested before. Attorney Ryan stated that it was tied up in litigation. Purple Peake is currently interested.
 - Mayor Spencer asked that we put Attorney Ryan on the agenda under Town Manager report
 - Attorney Ryan said that a closed session is needed to discuss personnel and cannabis due to the requirements and laws. She advised that it should be discussed soon as it is quite a process.

Chief Trams gave the following report:

- Axon – spoke to rep today, did configuration and ready for install. Will be here to install 5 front and rear, possible in January.
- New officer Jake Smith will complete 160 hours of field training on Sunday, December 10, 2023. Chief Trams and Officer Smith will patrol in separate vehicles but remain on the same shift through December 2023. They will start separate shifts in January 2024

- IA Pro – going forward. An iPad is set to arrive next week from PAB/ACC Administrator of Caroline County. This will allow the public to file a complaint or compliment regarding an office or staff member of the PD.
- Christmas parade 12.9.23; road closures have been posted on police department Facebook page
- Service calls – 97 in December as well as someone charged with cutting the lock off of a town water meter and a young juvenile sent to juvenile services for an incident with a kitchen knife.

Commissioner Robinson asked how is new officer enjoys the town? Chief Trams replied that he is from New Castle, DE and was a police officer in Albuquerque New Mexico. Looking for three more officers like him; very community police oriented.

Mayor Spencer discussed complaints about parking in town, including parking too close to an intersection and/or fire hydrants etc. He asked Chief Trams to please look out for this and try to address residents before it becomes a problem.

- Red Line truck parked on curb and road. The driver was contacted and truck moved with no more violations.
- Mayor Spencer met with the church and was advised they have worked with complainant in past and will try to police themselves as for parking too close to intersection during church.

Public Works Supervisor Brandon Cunningham gave the following report:

- Whoville is set up.
- Working on getting Christmas lights by Choptank Park
- Worked with the Lions Club to get lights on poles
- Electric is fixed for flagpole and food pantry
- Several bulk items have been picked up and will probably amp up for Christmas.
- Bramble has completed stop bars for phases 1 and 2.
- Two loads of brush cleaned up.
- Leaf cleanup at parks – set to do again now that all the leaves have fallen.
 - Commissioner Brelia asked if the vac truck will suck up leaves. Could we have the property owner push leaves to the street and then Public Works pick them up? Leaf burning – needs to be in a burn barrel/container. Town has received calls of a business owner burning leaves and they were asked to use a burn barrel/container. Discussion on scheduling leaf pick up, possibly when we do brush pick up. Leaves also clog storm drains.
- Kinnamon meadows - Rob from Viola/Suez has 5/8 meters, we need 16 and they are 6 -8 months out - trying to find compatible ones. We have 1" meters.
- Cascade system/sand filters/ UV bulbs and outfall tanks were all cleaned/replaced.

Commissioner Noon asked about potholes on Main Street and if we have contacted State Highway. Mr. Cunningham stated they had, and that State Highway was here but on a different street. Other complaints are that State Highway made a mess of roads and public works cleaned up. State Highway is supposed to repave Sunset. Brandon will reach out for update.

Mayor Spencer said that those who designed Whoville hit a HOMERUN — layout and design great! Thank you!

Community Outreach/Main Street Coordinator Amanda Weaver gave the following report:

- Whoville is our lives for December –when walking the path it flows well, there are new things. There has been an amazing show of volunteers including Santa and the Elves, the Grinch, and Nonprofits.
- Mrs. Weaver met with Aaron's Place and is setting up a food drive for April at the elementary school.
- Walk Whoville – very positive outcomes/reviews!

Commissioner Spencer asked for an update on the coat drive. Mrs. Weaver replied that it went well. Mayor Spencer commented that Mrs. Cathy Spencer said there were around 140 people, over 500 individuals, so everyone should be warm. There are still some coats left and are in the food pantry. They could be given to people in need. A lot of people in town and community donated and it went very well.

Fire Company - no representative

Old Business

- a. Stop signs at Wood Duck and Academy – Mayor Spencer asked for a vote to have them remain or remove.

Discussion:

- Commissioner Harrison stated that they should stay as a traffic calming situation. Commissioner Brelia commented that he feels the same.
- Commissioner Robinson questioned setting a precedent if decision is made to remove the signs – will the same be required for all stop signs in town? Attorney Ryan said each request should be an individual request.
- Mayor Spencer asked about possibly painting white lines/crosswalks.
- Council asked Mr. Cunningham to place signs for NO OUTLET.
- More discussion on moving Stop sign out farther toward intersection, stop bars and speed bumps. Mayor Spencer thinks that we should wait.

Mayor Spencer asked for a motion.

Commissioner Harrison made a motion to keep the stop signs and was seconded by Commissioner Noon. Mayor asked who was in favor. Commissioner Brelia and Harrison replied Aye and Commissioner Robinson did not vote. Signs are staying.

- b. Fees and fines – Mrs. Kelledes said that she sent the information to all of the council via email.

New Business

*Mr. Cunningham asked if a pedestrian crosswalk should be added since the stop signs are not being removed

Discussion.

Motion made to put cross walk across Academy at Wood Duck for children made by Commissioner Robinson and seconded by Commissioner Harrison. All in favor.

Kinnamon Meadows – Attorney Ryan discussed the first amendment to covenants for HOA documents which allows the original property owner (builder) to have a vote. Council asked to read the documents before voting and that this be added to the January meeting agenda.

Public comment

Nick Thomas – Thank you and welcome to Mr. Mayor and Commissioner Noon. Mr. Thomas state that he was there for young police officer Chief Trams. He stated that he has nothing but good things to say about all three of them.

Council Remarks

Commissioner Robinson– no remarks

Commissioner Noon – no remarks

Commissioner Harrison – no remarks

Commissioner Breliia – asked about 211 Vaughn and stated that the debris is coming back; family members going to yard sales and adding to the piles. Mrs. Kelledees replied that Code Enforcement is ready to file a complaint in court again.

Mayor Spencer asked for an update on the property on West Sunset for cars. Town Manager Kelledees replied that the two owners came in and talked to Jaime and ensured us they were getting permits and a fence. Mayor Spencer also said there is a new tow business in the old pet milk plant.

Mayor Spencer asked for a motion to move to closed session for legal and personnel advice.

Motion made to move to closed session by Commissioner Harrison and seconded by Commissioner Breliia at 6.56 pm. All in favor.

Moved into closed session where legal advice was obtained regarding settlement and Council appointed a Chief of Police.

Motion made to close session and adjourn meeting by Commissioner Harrison and seconded by Commissioner Breliia at 8:22 pm.

Respectfully submitted by Dawn Parks.