

TOWN OF GREENSBORO
TOWN COUNCIL MEETING
June 6, 2019

In Attendance: Mayor Reichart, Commissioners DeSimone, Mackey, Knight and Harrison

Staff: Jeannette Delude, David Kibler, Nicole Armour, Chief Lee, Wendy Dixon

Public:

The meeting was called to order at 7:02pm.

Com. Mackey motioned to accept the minutes from the May Town Council Meeting and Workshop Meetings. Com. DeSimone seconded the motion. All in favor, motion passed.

Mayor Reichart swore in Elouzia “Loge” Knight as Commissioner of the Greensboro Town Council.

Mayor Reichart swore in Terri Sprouse as member to the Planning and Zoning Commission.

Ms. Delude introduced Ms. Dixon to the audience and gave a brief synopsis of the experience she was bringing to the town. Mayor Reichart then swore in Ms. Wendy Dixon as the Planning and Codes Clerk for the Town of Greensboro.

Mayor Reichart opened the Public Hearing for the closing of the Boyce Mill Road and WWTP grants at 7:07 pm.

Mr. Kibler stated that the Boyce Mill project was actually completed in 2014 and gave a brief overview of what the project entailed. He then went over the WWTP project which included providing sewer service of Goldsboro.

Mayor Reichart opened the Public Hearing for the Budget at 7:14 pm.

Ms. Delude presented the budget through a PowerPoint presentation.

Rich Covert asked several questions that were answered by Ms. Delude.

GVFC-Rick Faust

Mr. Faust stated the carnival is next month and discount tickets for bracelets will be available at Town Hall. He also wanted to thank the town for the contribution towards the fireworks.

Planning & Zoning – Kevin Reichart

Mayor Reichart stated that the students from George Washington University just finished the Capstone project and that the board will review it at the next meeting.

Parks Board – Rick Faust

There was nothing to report.

Public Works-Dave Kibler

Mr. Kibler stated that they had an issue on Boyce Mill Road with a lot of paper in the sewer line, they were able to clear it with the jetter, but then it got blocked further down the line at the manhole. It was about 10 hours from an overflow issue. He wanted to thank the police department for coming down to help with traffic control. Mr. Kibler stated that Bill was in training and that he will be testing for his water license.

Police-Chief Eric Lee

Chief Lee read through AG Reilly's report. He then went over his monthly stats. He explained that they are excited about moving into the new department. Ashley is doing really well and Officer Ewing and Ranger would be starting next week. He went on to stated that there have been a lot of complaints about dogs not on leashes and he has called in animal control and officers have made a few contacts as well.

Administration – Nicole Armour

Ms. Armour read her report into the minutes. (Attached)

Ms. Armour presented two new job descriptions for Planning and Codes Clerk and Finance Clerk. *Com. Mackey motioned to accept the new job descriptions. Com. Harrison seconded the motion. All in favor, motion passed.*

Town Manager - Jeannette Delude

Ms. Delude read her report into the minutes. (Attached)

In her report there was a request from a homeowner for relief on her water bill. Com. Mackey stated they have always said no before and this would set a precedence. All of council agree that no relief should be given.

Mayor Reichart stated that he was closing both Public Hearings at 7:41 pm.

Old Business

Com. Mackey motioned to accept Ordinance 2019-O-1. Com. Harrison seconded the motion. All in favor motion passed.

Com. Mackey motioned to accept Ordinance 2019-O-2. Com. DeSimone seconded the motion. All in favor motion passed.

Com. Mackey motioned to accept Ordinance 2019-O-3. Com. Harrison seconded the motion. All in favor motion passed.

Com. Harrison motioned to accept Ordinance 2019-O-4. Com. Mackey seconded the motion. All in favor motion passed.

Com. Mackey motioned to accept Resolution 2019-R-1. Com. Harrison seconded the motion. All in favor motion passed.

New Business

None

Bills

Bills were reviewed and approved.

Council Remarks

Com. Knight stated he was happy to be aboard and looks forward to being helpful.

Com. Mackey motioned to move into Executive Session. Com. DeSimone seconded the motion. All in favor, motion passed.

Council went into Executive Session at 7:49 pm.

Council moved back into Regular Session at 8:26 pm.

Mayor Reichart stated that the council sought legal counsel and discussed personnel matters in Executive Session and no action was taken.

Com. Mackey motioned to pay the Town of Ridgley for \$18,000 for the car, Ranger, and all the supplies. Com. DeSimone seconded the motion. All in favor, motion passed.

Com. Mackey motioned to adjourn the meeting. Com. Knight seconded the motion. All in favor, motion passed.

Meeting adjourned at 8:30 pm.

Respectfully Prepared by: Nicole Armour

Memo

To: Mayor & Council
From: Jeannette DeLude
Date 6.6.19

- We have had a lot going on since the last meeting. I have been working extensively with Lyndsey Ryan on some personnel issues.
- Lyndsey has also been helping me to revamp our employee handbook because its been a few years since it was completed and laws and regulations change.
- LGIT will be here in June conducting training for employees and the council. We will need to close Town hall at 2pm that day for the training.
- The Department heads and I are working on a capital budget program for the Town. I have asked each of them to compile an inventory list to start the program.
- The Department heads will be doing coaching sessions with each of the employees over the next month to set goals and expectations for the upcoming year. I have completed my sessions with the department heads.
- I will be having surgery on June 19th and will be off on medical leave until Aug. 5th. Nicole will be in charge while I am away. I have given her all my open projects and files and we have reviewed each one so she is up to date on where things stand.
- Dave and I have been working on ideas for Ober Park. We would like to get input and a definite direction to move in so we can pursue grant funding. The funding cycles run about a year behind when you actually get the money. I think I would be a good idea to get a commissioner or two and some of the Parks board members, and Dave to have a committee to work on this project. I will, of course, be available to help when I come back from medical leave.
- You have a request from a citizen who purchased a property to flip it approximately 1 year ago. She never had the water turned on and the town actually took off the water charges for her. As is our policy the sewer charges, BRF and trash charges remain on the

bill. The owner has not made any payments since purchasing the property which resulted in penalties being applied each quarter. I met with her last week and she paid 1/3 of the total due so she could get the water turned on to water plants etc. She has requested to have all the penalties removed and 33% of the charges on her bill waived because she has never lived in the property. She is also requesting that we use the same rate for future bills. She also asked me to relay that she had a bad car accident and she is still going through therapy due to the injuries.

- We will need a few minutes in executive session for legal advice and to discuss a personnel matter.

TOWN OF GREENSBORO

TO: MAYOR & COUNCIL
FROM: NICOLE ARMOUR
SUBJECT: ADMIN. DEPT. REPORT
DATE: 06.06.19

- Wendy started on May 28th, and seems to be settling into her position well. I think she will be a great asset for Greensboro. She has a lot of knowledge in several areas that will benefit us in so many ways.
- I decided to restructure the office and job duties for the clerks. I included the new job descriptions in your packets for you to review and approve.
- We are planning the Kids in the Parks days for this summer. If council is able to make an appearance on any of the days I am sure the girls would like an extra set of hands. The dates are June 28th (Public Works Day), July 26th (Public Safety Day), and August 30th (Water Day).
- Wendy and I will be meeting with the Critical Area Commission on the 17th. We are being introduced to the new Circuit Rider/Contact for our area and going over Building Permit procedures for our Critical Area in town.
- I will be doing Sewer and Water billing next week. Those bills will be due July 30th.