

TOWN OF GREENSBORO
TOWN COUNCIL MEETING
May 2, 2019

In Attendance: Mayor Reichart, Commissioners DeSimone, Mackey, and Harrison

Staff: Jeannette Delude, David Kibler, Nicole Armour, Chief Lee, Bill Lesmerises

Public: Judy Reveal, Jonathan Terhune, Crystal Terhune, Abry Terhune, Ginger Beach, Cindi Harrison, Joseph Riley, Patricia Gould, Gary Wyatt, Gerald Franz

The meeting was called to order at 7:01pm.

Mayor Reichart stated that we needed to amend the agenda to add Ordinance 2019-O-4.

Com. Mackey motioned to accept the minutes from the April Town Council Meeting and Workshop Meeting. Com. DeSimone seconded the motion. All in favor, motion passed.

Abry Terhune came up to the council table and explained her story for which she won 2nd place. The council and Ms. Delude presented her with a certificate and a gift from the town.

Mayor Reichart read the proclamation for Municipal Clerks' Week. *Com. Mackey motioned to accept and sign the proclamation. Com. Harrison seconded the motion. All in favor, motion passed.*

Ms. Armour read the proclamation for National Melanoma/Skin Cancer Month. *Com. Harrison motioned to accept and sign the proclamation. Com. Mackey seconded the motion. All in favor, motion passed.*

GVFC-Rick Faust

Mr. Faust went over the stats for April. He went on to say that they still were moving forward with the tractor pull and they were hoping that the weather would hold out. The carnival is scheduled for July 8th. The brush truck should be in service by next week.

Planning & Zoning – Kevin Reichart

Mayor Reichart stated that the commission is continuing to work on the comprehensive plan.

Parks Board – Rick Faust

Mr. Faust stated that the Fishing Derby was set and ready for Saturday.

Public Works-Dave Kibler

Mr. Kibler stated that public works has been preparing for the Fishing Derby and he was hoping that it doesn't rain much so that they we can utilize the grass for parking. Mr. Kibler stated that on the bill report council could see the expense for the two water main leaks. He went on to explain why the expenses were so high. He added that it is now grass cutting season and the guys have been keeping busy with that.

Police-Chief Eric Lee

Chief Lee stated that the server installation begins this week and all the work performed is covered by grants. He explained they would have a Sheriff at the Tractor Pull to assist with Police coverage. He has been working with other agencies to curb the problem of dangerous controlled substances. He has been busy updating the policies and procedures for the department. He just came back from the Chiefs' conference. He explained that the main focus was active shooter situations. His goal is to come up with an action plan for this situation. He was also able to get some equipment gifted to us from the Capitan of

Annapolis Police Department. Chief Lee then went over the stats for April. Com. Mackey asked about the new police officer. Chief Lee stated he hoped to have a conditional offer for her next week.

Joe Riley went over the cases, convictions, and sentences for the past month.

Administration – Nicole Armour

Ms. Armour read her report into the minutes. (Attached)

Town Manager - Jeannette Delude

Ms. Delude read her report into the minutes. (Attached)

Ms. Delude stated that she tried to change over the accounts this week, but both banks need motions in the minutes of the council's decision.

Com. Mackey motioned to remove Joseph Noon as a signer from all bank accounts. Com. Harrison seconded the motion. All in favor, motion passed.

Com. Mackey motioned to move all bank accounts to Provident Bank. Com. DeSimone seconded the motion. All in favor, motion passed.

Old Business

Ms. Delude stated that they would be talking about the Old Business in Executive Session.

New Business

Ms. Delude presented council with the MOU agreement to allow us to get help with police coverage. *Com. Mackey motioned to accept and sign the agreement. Com DeSimone seconded the motion. All in favor, motion passed.*

Ms. Delude presented the 65+ Healthcare Plan that LGIT is offering which helps cover the expenses of Part A and B Medicare. She stated that it is pretty inexpensive for the employee, and doesn't cost the town anything. Council agree that this was a great benefit to offer our employees

Ms. Delude introduced Ordinance 2019-O-1 which was sponsored by Com. Mackey

Ms. Delude introduced Ordinance 2019-O-2 which was sponsored by Com. Harrison.

Ms. Delude introduced Ordinance 2019-O-3 which was sponsored by Com. DeSimone.

Ms. Delude introduced Ordinance 2019-O-4 which was sponsored by Com. DeSimone.

Bills

Bills were reviewed and approved. Com. Mackey asked about the Delmarva Power bill for Woodduck. Ms. Armour explained it was for the streetlights.

Council Remarks

Com. Mackey gave a brief health update on Joe Noon. He went on to say the town looks great and the mulch looks nice.

Com. Mackey motioned to move into Executive Session after a 5-minute recess. Com. DeSimone seconded the motion. All in favor, motion passed.

Council went into Executive Session at 7:54 pm.

Council moved back into Regular Session at 9:07 pm.

Mayor Reichart stated that the council sought legal counsel and discussed personnel matters in Executive Session.

Com. Mackey motioned to hire a 5th police officer. Com. Harrison seconded the motion. All in favor, Motion passed.

Com. Mackey motioned to have Lyndsey send a letter to Mr. Baldwin regarding the storm water issue. Com. Harrison seconded the motion. All in favor, motion passed.

Com. Mackey motioned to amend the budget to reallocate funds to cover the raises for the employees. Com. Harrison seconded the motion. All in favor, motion passed.

Com. Harrison motioned to adjourn the meeting. Com. Mackey seconded the motion. All in favor, motion passed.

Meeting adjourned at 9:08 pm.

Respectfully Prepared by: Nicole Armour

Memo

To: Mayor & Council
From: Jeannette DeLude
Date: 4.4.19

- We have received another FOIA request that Mr. Jennings and I are working on.
- We swore in Eric Lee as our new Chief on March 25th. We are very happy to have him on board and I'm sure he will do a great job for the Town.
- We had our workshop for the Police Budget last week. A summary has been sent to the Commissioners who were unable to attend.
- I attended the annual renewal meeting for our liability and property insurance on Tuesday. We were told the rates will increase between 2 and 8 percent. They will be giving us our individual increases in the next couple of weeks.
- LGIT is now offering online training for municipalities including P classes for the Police Departments. We can have each employee take up to 12 classes per year and by doing so we will improve our scoring for the insurance discount survey. I have discussed this with each of the Department heads and we are getting set up in the system so we can implement this. Each department head will have a login and an assigned group of people (their employees) they will be able to pick which classes they want them to attend and assign them accordingly. It will give a deadline for the employee to complete the training and then when it is completed the dept. head will have a report of who completed it which we maintain for the insurance audit to get credits.
- We had our Focus Group meeting with for the Capstone project last week. The turnout was low, we had about 10 participants. The students will be giving us a summary of the meeting in the next couple of weeks.
- We also had our public information night for Green Health Solutions last night. It also had minimal attendance but it was a very productive meeting and a lot of good questions were asked. They received a positive response overall from the ones in attendance.

- Nicole and I met with Mr. Kirby who is the attorney for the Bernard properties that are having drainage issues in their back yard and provided him with information on Kinnamon Meadows stormwater plans. He will be working with the town attorney Lyndsey Ryan going forward.
- I attended the Chiefs Meeting on Wednesday morning along with Julie Parker to discuss Public Relations for the Police Depts. There were about six chiefs in attendance, as well as, the Sheriff and Captain of Caroline County Sheriff's office. Everyone was very receptive to working with Parker Communications for our PR needs going forward.
- The Little League Parade is in Greensboro this year and will be held this Saturday morning. The Police Dept and Public Works are all prepared for the event.
- We will have our bid opening next week for the audit RFPS and the following week we will be opening the bids for the Trash RFP.
- Next Thursday we will be having our budget workshop for the admin budget at 6pm at Town Hall.
- We will need a few minutes in executive session for a personnel issue and to obtain legal advice.

TOWN OF GREENSBORO

TO: MAYOR & COUNCIL
FROM: NICOLE ARMOUR
SUBJECT: ADMIN. DEPT. REPORT
DATE: 05.02.19

- We received many resumes for the open clerk position, and Sam, Jeannette, and I went through them. Jeannette has set up interviews for the 15th of this month.
- I would like to commend Sam for stepping up to the plate these past few weeks. She has been, not only doing her assigned job duties, but has stepped in to assist with me with a lot of other tasks. She has also been diligently working on the Fishing Derby, and faced head on Water/Sewer, Business and Landlord License payments all coming into office at the same time. She has been “on the front lines” and has really held the front office together the past couple weeks. I do not want her efforts and dedication to go unrecognized.
- Fishing Derby is coming up on Saturday. Everything seems to be coming together nicely. Sam has had a High Schooler in need of Service Learning hours helping her do all the prep work almost every day the past few weeks. I would like to, with the council’s permission, do something to recognize her efforts at the next workshop. I know Sam has valued all the help she has been given.
- Water Bills were due on Tuesday. Our shut off day for this quarter will be the 15th.
- I went out to do code enforcement this week, and there were quite a few grass letters that needed to be sent out.
- Permitting has picked up a bit now that the weather has broken. We have 2 new houses going up, and we have had a few shed and fence permits issued as well.