



Kevin Reichart, Mayor  
Tammy Kelleles, Town Manager/Clerk  
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**Town Council Meeting  
Town of Greensboro  
10.20.22**

In attendance: Mayor Kevin Reichart, Comm. Robert Harrison, Comm. David Spencer, Comm. Pete Brelia, Town Manager Tammy Kelleles, Public Works Supervisor Brandon Cunningham, Community Outreach/Main Street Coordinator Angel Perez, Finance Clerk Dawn Parks, Kevin Parks – GVFC, Jim Williams – Freemire, Town Attorney Lyndsey Ryan (via Zoom).

The public hearing was called to order by mayor Kevin Reichart at 6:00 pm on October 20, 2022.

Pledge of Allegiance.

**Approval of October 6, 2022, Meeting Minutes.**

*Mayor Reichart asked for a motion to approve the meeting minutes. Commissioner Brelia made a motion. Commissioner Harrison seconded the motion. All in favor. Meeting minutes approved.*

**Reports**

**Town Manager**

Mrs. Kelleles commented on the Public Management Program that she is attending this week online.

Mrs. Kelleles tabled the report on the Fall MML Conference that was attended to the next meeting.

The 1<sup>st</sup> Stakeholders group meeting better than anticipated. Food insecurity and the underserved and underprivileged having access to food of the food were the main concerns. We will be changing the name of the “Emergency Food Pantry” because there are different perceptions of an “Emergency”, and a few other changes will be made and shared at the next meeting.

Mrs. Kelledes announced that we are in the Top 3 of three different categories for the Best of the Best. We also won an award of Community Development Networks Award of Excellence which we were selected for Outstanding Community Change Collaboration.

Lyndsey Ryan has reviewed the paperwork from Rausch on the priority streets and Tammy signed off on.

The update on the water/sewer study is that they have the data that is needed. The report will be ready in mid/late November.

Goldsboro has been having pump issues. The wastewater easement service agreement signed in 2017 allows for the Town to invoice Goldsboro for improper disposal of items in the septic system. There are two homeowners that are in violation and need to be billed.

Going forward with LEOPS.

Discussion on jackets and uniform shirts for town hall. Commissioners agreed that town hall employees should have several shirts and pants from Land's End Business with town logo.

Commissioner Spencer opened discussion about needing a grant writer or for someone to start writing grants quickly. There is a lot of money out there and we need to have Angel or whomever to make it a priority.

Discussion also on the town web site. It is very important to get the web site up to date and more accessible. Tammy to research between Civic Plus and the new IT company to decide what should be done. We may have to outsource it.

### **Old Business**

Freemier – Jim Williams spoke about the grinder pumps and producing a plan to have them on hand as they near their end of life and tear up. If we purchase the pumps in groups, they are cheaper by \$200- \$300 each. We already have five on order. As for public works – we need to keep separate time spent on Goldsboro. Tammy and Lyndsey are setting up a meeting with Goldsboro to re-work the agreement. Jim suggested to meet with the residents to explain the rules of having the sewer system and the resident's responsibility. Discussion on time frame for homeowners to pay invoice when billed for cost of pumps and work to repair/replace. Discussion also on planning ahead for the life expectancy of the pumps and things that we will need to try to prepare for in reference to Water and Sewer.

*Motion made Commissioner Harrison and Second by Commissioner Spencer to add five pumps to the original order for a total of ten to have on hand.*

*Motion amended by Commissioner Harrison to add six pumps to the original order for a total of eleven to have on hand. Second by Commissioner Spencer.*

Discussion on homestead tax credit. Commissioner Spencer said that it is currently 10%. A decrease is best for the residents. Mayor Reichart is in favor of lowering to 5%. Lyndsey is to create an Ordinance to change tax to 5% for town.

### **New Business**

No new business.

### **Review of Bills**

No remarks.

### **Town Council Remarks**

Commissioner Brelia stated that there are still ducks in town and asks for some follow up from Jamie as to if the last resident was charged and, if so, what are we doing about residents who do not get rid of ducks when asked.

Commissioner Spencer asked Lyndsey what happens after taking resident to court for trash. She responded that the Judge would issue a court order and fee and fines which may be doubled. Then Judge can order an abatement order with a time limit to clean up and if violated the town can go in and clean. Court costs can not be recovered. State's attorney can file for municipalities.

Kevin Parks – GVFC thanked the town for the cameras. They are up and running! He also said that they now have internet by Net One at the hall. The company with the internet also offers service to police, fire and EMS. Kevin will give the information to Tammy.

*Mayor Reichart adjourned regular meetings at 6:50 pm to go into Workshop meeting. Motion made by Commissioner Brelia and Seconded by Commissioner Spencer.*

### **Workshop**

In attendance: Mayor Kevin Reichart, Commissioner David Spencer, Commissioner Bob Harrison, Commissioner Pete Brelia, Town Manager-Tammy Kelledes, Community Outreach/Mainstreet Coordinator – Angel Perez, Public Works Supervisor-Brandon Cunningham, Financial Clerk-Dawn Parks and Town Attorney- Lyndsey Ryan (via Zoom).

### **ARPA Funds**

Discussion on funds available as per handout.

Discussion on either writing for the grants or talking to a grant writer for some of the monies available. GMB may have someone that can help us. Tammy will reach out to them. Lyndsey suggested USDA and MDE for grants. She also asked for a list of the top 5 projects we are

interested in to start to search for grants. Storm water and streets are the first 2 things on the list that is needed. Discussion on smoke testing and Lyndsey said there are grants for that. Mainstreet designation will have many grants opening up for the meeting room hall/town hall.

Discussion on getting Church Street started to make project shovel ready so that we can apply for grants. ARPA funds, as of now, are being left alone. We have some funds budgeted for paving of streets.

## **Employee Manual**

Changes requested and/or discussed:

Section 116 – changing of Town Clerk to Town Manager

Lyndsey asked about contract for Public Works employees, i.e. Pg. 11 of manual. Specialized training may require signed agreements for employee.

Chain of command changed

Pg 18 – leave based on length of service – 2-4 years - 10 days, 5-10 years – 15days, 11 and up – 20 days.

Holiday – change Columbus Day insert Juneteenth, change black Friday to Native American Heritage Day.

Sick Leave – accrued at 1 day per month for 12 per year.

Bereavement Leave – changed to 5 days which should include the day of the service.

Military Leave – 15 days paid leave per year.

Performance Evaluation – Should be at least annual.

Smoking – During break periods and at designated spots. Use discretion when in public.

Meal periods – Two – 15-minute breaks. One in morning and one in afternoon in an 8-hour shift.

Overtime/Compensatory time – Discussion on exempt employees. Public works supervisor is not an exempt employee.

Emergency Closings – If sent home for inclement weather during workday, employee will be paid for the rest of the day. If closed, employee may be required to work from home as directed by supervisor.

Business Travel Expenses – Discussion on clocking in time and place.

Business Attire – Discussion on clothing ordered from Land's End to be more professionally uniform in office attire. Discussion on clothing for public works. Get pricing and report back to council. As long as the logo is available, Mayor Reichart says he is not against ordering his own apparel.

**No other concerns**

*Mayor Reichart asked for a motion to adjourn workshop session. Motion made by Commissioner Spencer and seconded by Commissioner Brelia at 7:50 pm.*

Respectfully submitted by Dawn Parks.