

GREENSBORO POLICE DEPARTMENT

PATROLMAN/PATROLMAN FIRST CLASS

DEFINITION

Under general supervision, this position is assigned to perform law enforcement and crime prevention work; to enforce State and local traffic regulations and to perform comprehensive criminal investigative work on special assignments and will also perform related duties as assigned.

DISTINGUISHING CHARACTERISTICS

The Patrolman— An entry level position that serves a 24-month probationary period and is expected to promote to Patrolman First Class after successful completion of probation.

Patrolman First Class— An entry level Police Officer that has successfully passed probation at the Greensboro Police Department or lateral Police Officer depending on time of service and experience- determine by the Chief of Police.

ESSENTIAL FUNCTIONS - Duties may include, but are not limited to the following:

Operations:

- Patrols assigned areas in vehicles, on foot, or on bicycle as assigned.
- Analyzes and solves community/neighborhood problems involving the protection and preservation of life, property, and the enforcement of Town, County and State laws.
- Conducts a variety of investigations including neighborhood disturbances, prowlers, burglaries, thefts, robberies, juvenile crimes, domestic violence, sexual assaults, vehicle accidents, and deaths.
- Directs traffic/provides regulation of traffic flow at time of emergency or congestion.
- Works shiftwork.

- Testifies in court as needed.
- Provides traffic enforcement to include arrests and issuance of citations as required.
- Receives calls from and provides assistance for other law enforcement agencies in emergencies.
- Conducts investigations to include the collection and storage of evidence for court presentation.
- Prepares detailed reports of arrests made, investigations conducted, and illegal incidents observed.
- Proactively patrols businesses and residential neighborhoods at all times of day and night.
- Provides direction and information to the general public.
- Processes and cares for prisoners.
- Establishes and maintains positive contact with citizens pertaining to potential community and neighborhood problems, suspicious people and circumstances.
- Counsels' at-risk youth and assists with diversion programs and press relations.
- Provides service and assistance to the public.
- Participates in and assists with community recreation activities.

Investigations:

- Investigates, collects, and preserves evidence from the scene on a wide variety of crimes, suspected crimes and accident scenes.
- Interviews and interrogates witnesses, victims and suspects.
- Locates suspects, makes arrests and searches for and seizes criminal evidence.
- Prepares detailed reports of investigations and arrests.
- Prepares evidence for trial of cases and testifies in court.

- Interviews merchants and the public to obtain descriptions of possible suspects, and secures written and oral statements from witnesses and victims.
- May conduct background investigations on police officer or civilian applicants.
- Cooperates with other law enforcement agencies in carrying out assigned investigative duties.
- Confers with supervisor on progress and problems concerning assigned cases.
- May perform duties in other areas of the Police Department or countywide task forces.

Ability to:

- Provide high quality customer-oriented service.
- Demonstrate keen powers of observation and memory.
- Analyze situations accurately and adopt effective courses of action, learn and apply the community oriented policing philosophy.
- Learn laws of arrest and pertinent local and state laws.
- Learn criminal investigative techniques and procedures.
- Learn the safe use and care of firearms and equipment.
- Exercise restraint and good judgment in a variety of emergency situations
- Understand and carry out oral and written directions and directives.
- Prepare accurate case reports.
- Establish and maintain cooperative relationships with those contacted in the course of work.

ACADEMY REQUIREMENTS:

Must be a graduate from MPTC certified police academy at time of application.

Or provide proof of lateralizing from another agency and obtain certification by MPTC.

CERTIFICATES

Ability to obtain a MPTC Certification as a police officer.

PHYSICAL REQUIREMENTS

Maintain physical ability and stamina to meet MPTC standards, to include: See well enough to drive vehicles under emergency conditions, make valid identifications, use firearms, detect hazardous situations, write legible reports; hear and speak well enough to converse on the radio, telephone and in person over incident noise, and be alert to situations of danger; bodily mobility to make rapid transitions from rest to near maximal exertion without warm-up periods, stamina and endurance necessary in the apprehension of combative suspects, use of hands and fingers to write and type reports, utilize safety gear, and drive vehicles under emergency conditions; ability to distinguish hazardous odors; ability to lift equipment as necessary.