



David A. Spencer, Mayor
Tammy Kelledees, Town Manager
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Town Council Workshop Meeting Minutes

06/20/2024

In attendance: Mayor Spencer, Commissioner Harrison, Commissioner Breliia, Commissioner Noon, Commissioner Robinson, Town Manager Kelledees, Public Works Supervisor Cunningham, Chief of Police Trams, Deputy Town Manager Fowler, Community Coordinator Weaver, and Town Attorney Ryan.

Public: Chirs Mason, Jim Pratt, Bill Schaffner, Kenny Burk, Terri Christohper, Paula Turner, Donna Clay, and Tom Chandler.

Zoom: Katie Cunningham, Dawn Parks, and Jeanette Delude, Alan Mowbary.

Mayor Spencer brought the meeting to order at 6:05 P.M.

Pledge of Allegiance.

Invocation.

Approval of minutes from 6/3/2024 and 6/6/2024 Meetings. Mr. Noon made the motion to approve both minutes and Mr. Harrison seconded it.

Public Comment: None currently.

TM Report: No update with DR Horton on Kinnamon Meadows currently. Provided the water quality report that just came out for residents tonight at the meeting.

Town Attorney Report: Discussed WWTP proposals. And Susquehanna contract info. Mrs. Ryan added that the operator should work with PW staff so if we have someone interested in learning that job it would help in the future. Mrs. Ryan said there needs to be a motion to approve the contract with Susquehanna Mr. Breliia made the motion to approve and Mrs. Robinson seconded it. All in favor.

Police Chief Report: Mrs. Turner asked Chief Trams what can we do about the vendors that are going from house to house knocking on doors trying to sell services? Chief Trams explained to call the local authorities. Ms. Fowler explained they would have to have a transient vendor license through the town to sell things door to door and no one at this

time has one, the cost is \$500.00 per year. If we ever do have someone purchase one and get it approved Commissioner Breliia suggested, we put it on our website.

1. Unattended death in Greensboro Heights on Sunday
2. Traffic study on the way N. Main and Greensboro Elementary School
3. Last bids on the Police Vehicles coming Friday
4. Another Police agency interested in 2 good shape police vehicles with equipment. Would yield higher sale price vs wholesaler bid
5. Active Shooter training Tuesday to Thursday
6. Completed our bi-annual mental health mandated assessment.

Public Works Report: Grass Cutting

Cut 4 violation yards

6/10/24 had 42 code enforcements (Took Amanda around showed her town limits and current codes to keep an eye out for as well as the codes that have resulted in legal action)

Trimmed some low branches at parks

Helped Aarons place with unloading a 24 delivery of food

Sprayed Weeds

Check/ Manual read 16 meters

A/C unit at WWTP air compressor room went up (220v window unit). This was the 4th time, so to expense and unit having to run in winter and summer, we had a mini split installed

Water Tower Received 2nd coat and Logo waiting on a vent and wash out

Interviews 6/14/24 (went thru applications on file)

BFPE International came out for yearly fire extinguisher service

Community Outreach Report: Sent out 36 Code violations (grass, trash, untagged vehicles and pools that need fences).

Set up and assisted with drone pictures being taken of GVFD Community Hall lot to use for event set up. Pictures attached.

Received donations from MD Food Bank (off truck in Chestertown) & Aaron's Place (location in Denton) to stock the Greensboro Food pantry.

Will have a meeting next week with the website developers to see a preview of the website.

Updated emails/contact information for all residents that have returned their sheet.

Donations for the Car Show and Music Fest are at \$21,650.00 and we still have more coming in. Budget is set at \$20,205. Attached is the sheet of donors and amount. Highlighted in yellow have confirmed that a donation is being sent, we just don't have it in hand at this point. All other listed donations have been received.

Researching and developing plans to work with sustainable communities plan while simultaneously looking for ways to be designated as a Main Street America town.

Working with Recreation and Parks to find the best fitting grant to move forward with for revitalizing the baseball park on Cedar lane. Putting a plan together to hold community meetings to see what direction the community wants to head in.

Created the Summer newsletter to go out.

Old Business: N/A

New Business: Discussed a possible grant from MDE that would upgrade the design of the WWTP. It would help reduce ENR levels. Need motion to accept the agreement with MDE. Mr. Mason stated that we don't know the design or equipment being used yet. Mrs. Ryan stated that RK & K designed it, and we work with them regularly. Mr. Breliia made a motion to approve, and Mr. Noon seconded it. All in favor.

Round Table Session started at 6:53 P.M.

Mayor Spencer started with how we adopted the budget last meeting but want to discuss more of the public concerns.

Mr. Mason asked about the fifth position at town hall. Mrs. Kelledees explained that we are making it a part-time position instead of full-time.

Also was a question about the Police Department, as to why they can't write their own reports and they have an administrative person to do so. Chief Trams provided the job description of this person showing all of what she does. And explained that they do write their own reports.

It was requested by the council members to start at the beginning of the slide show that Mrs. Kelledees had provided and work our way through it.

Mr. Mason stated that he could see the police salaries had gone down but asked if we could cut the Sargent position to pay off more loans.

Mrs. Clay said that Mrs. Kelledees had answered her questions she just asks that we change the wording of grants to reimbursables.

Police Department was brought back up and Mayor Spencer stated that having under three officers is not safe. They are going to keep the position for the third officer so we can

hopefully hire another officer to fill that void. Mr. Brelia stated that cutting money is part of our process, but we are not going to cut a bunch of positions to do so. It was discussed in the budget last year about removing the police department, but it exceeded our budget to pay other people to provide police coverage in the town. Mr. Noon stated that we are going to keep the money in the budget for now for a third officer and if we don't get another person then the money could be used towards paying off debt. Mrs. Kelledees stated our interest rates are at the highest 4% on loans.

Mrs. Clay said she had reviewed her questions and received her answers. And thanked us for letting them talk.

Mr. Chandler made a few suggestions and asked if the Town would do a bill review of our bills with Comcast, he has a contact there that could help with that. Mrs. Kelledees said to send her the information and she would have a review done.

Chief Trams stood up before the meeting was over to make a statement that he is here to stay. He signed a contract for four years and plans to stay the entire time with the Town.

Mrs. Robinson thanked everyone for their time and suggestions.

Mr. Noon thanked everyone also and the Town staff because it has been very stressful.

Mr. Harrison thanked everyone for being cordial.

Mr. Brelia thanked Mr. Mason and Mrs. Clay for the physical numbers that they provided.

Mayor Spencer asked Mrs. Ryan if at the next meeting we can introduce the amended budget and have the public hearing to approve it. She said yes.

Mrs. Robinson made a motion to adjourn the meeting at 8:00 P.M. Mr. Noon seconded it.

Respectfully prepared by Jaime Fowler.

