



David A. Spencer, Mayor
Tammy Kelledees, Town Manager
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Town Council Workshop Meeting Minutes

05/15/2024

In attendance: Mayor Spencer, Commissioner Harrison, Commissioner Brelia, Commissioner Noon, Commissioner Robinson, Town Manager Tammy Kelledees, Chief of Police Trams (on Zoom), Public Works Supervisor Brandon Cunningham, Community Outreach/Main Street Coordinator Amanda Weaver, Town Attorney Assistant Carli Landolfi.

Residents: Chris Mason and Katie Cunningham

New revised budget

Mayor Spencer began the meeting at 6:09 pm.

The mayor explained that we need to introduce the budget tomorrow night, so we must agree on a balanced budget. A discussion about salaries which will be in a closed session.

Town Manager Tammy Kelledees explained that the main reason for adjustments is to fund the other operator of WWTP.

General Funds

- Q – Mayor Spencer asked Town Assistant Attorney Landolfi when we need to accept WWTP proposal.
 - A - She replied it is to be voted on at the next meeting.
 - This proposal goes with the \$30 increase for the more expensive. This is also needed to get moving for the expansion. Mrs. Kelledees is also looking for additional funding.
- The change in salaries is that everything is pulled together for WWTP.
- Exterminator cost increased because of termites.
- Bank fee explanation – charges for merchant fee when customers use cards in Town Hall and normal bank service charges.
- Discussion on bank accounts – Shore United Bank has a few “capital” accounts, so she is pulling them to add to budget.

- Police Department – there are cuts on salary lines.
- Dropped community policing and added to advertising for recruitment.
- Q – PW Supervisor Cunningham asked if we could get a fuel card that you could utilize other places.

A – Commissioner ‘s Harrison and Breliia said yes and to investigate options.

Element fleet was suggested.

- Q – Mayor Spencer discussed with Chief Trams about 1000 rounds of ammunition and if \$1000 is enough and suggested another \$1000. Commissioner Breliia said the original \$1000 should be enough.

Commissioner Breliia suggested in March for department heads to request a line item list to see what is left they can spend in the budget.

Enterprise Funds

- Miscellaneous income is from Shore United Bank accounts and surplus from this year.

All the council liked the presentation of this budget.

Mayor Spencer asked for a motion to move into executive session to speak about personnel and personnel salaries.

Motion made to move into executive session by Commissioner Noon and seconded by Commissioner Robinson at 6:41 pm. All in favor.

Moved to executive session.

Executive session held to discuss personnel matters.

Commissioner Harrison made a motion to adjourn the closed session at 7:47 pm, which was seconded by Commissioner Breliia. All in favor.

Mayor Spencer announced that during the closed session the Council determined that the Community Outreach Coordinator position is a full-time position that is fully funded by the Town, and that based on discussion about job performance of specific employees, the Council unanimously voted to adjust proposed salaries for FY25 for the specific employees discussed.

Commissioner Breliia made a motion to adjourn the meeting at 7:49 pm which was seconded by Commissioner Noon. All in favor.

Respectfully submitted by Dawn Parks.